

**Iowa Telecommunications & Technology Commission  
Grimes State Office Building, 1st Floor  
400 E. 14th Street, Des Moines, IA 50319**

**FINAL**

**April 25, 2012**

To ensure the most efficient use of State resources, the April 25, 2012, ITTC meeting was held via a conference call pursuant to Iowa Code section 21.8. A video conference call also ensured more Commissioners were able to participate in the meeting and reduced the risk of delays caused by weather or other impediments to travel. The meeting was accessible to members of the public through attendance at the Grimes State Office Building.

**Commissioners Present**

Betsy Brandsgard, Chairperson (via teleconference)  
Shannon Cofield, Member (via teleconference)  
Robert R. Hardman, Member (via teleconference)  
Tim Lapointe, Member (via teleconference)

**Absent Commissioners**

Richard Bruner, Member  
David A. Vaudt, Ex-Officio Member

**Iowa Communications Network Staff Present:**

Dave Lingren, Executive Director  
Deb Evans, Finance Manager  
Phil Groner, Business Services Manager  
Tami Fujinaka, Government Relations Officer  
Jontell Harris, Information Specialist 1  
Lori Larsen, Public Information Officer  
Alexis Slade, Executive Secretary (Recorder/Minutes)

**Guests:**

Dave Duncan, Iowa Telecommunications Association  
Joe Hrdlicka, Iowa Telecommunications Association

**Call to Order**

Chairperson Brandsgard called the meeting to order at 10:30 am. It was noted that a quorum of members was present for the meeting.

**Table Approval of the 3/22/12 Meeting Minutes**

Chairperson Brandsgard tabled approval of the March 22, 2012, ITTC meeting minutes.

**Old Business**

**Meeting with Governor Brandstad – Dave Lingren**

Executive Director Dave Lingren was asked by the Governor to discuss the following:

Appropriations – There are two different appropriations affecting the ICN. One is the infrastructure appropriation which the ICN typically receives \$2.5 million for the upgrade of the Capitol Complex phone systems. Some of the funds will be for the replacement of network equipment. This year ICN has a second appropriation that's for the Regional Telecommunications Committee (RTC) fund. Typically that fund goes to Iowa Public Television (IPTV) as a pass through. They did not keep the money but administered the money to

the users of the RTC for the support of any classroom equipment, etc. Both appropriations are in conference committees.

IT consolidation – This is one of the Governors agenda items for his government efficiency task. Lingren expressed to the Governor that currently it's not the right time to have the ICN consolidate IT functions for various reasons. First, ICN is exempted by some of the laws. Senate File 2088 exempts ICN when delivering services to end users and any IT is a part of that. There is some normal administrative type traffic that could be consolidated but it would not save the ICN money but cost us money because we'd still have to maintain the ICN Local Area Network (LAN) to connect our IT equipment to provide services to our users.

The second reason ICN should not consolidate at this time is because we're in the middle of writing a Request for Proposal (RFP) for sale or lease of the ICN. There are considerable expenses involved to complete this consolidation and that money would be wasted if the ICN is sold or leased and is ran by somebody else. The Governor agreed with ICN's concerns, so ICN has been moved to the very end of the consolidation list. There will be no requirements for ICN to consolidate until after June 30, 2013.

Budget –Lingren pointed out to the Governor there could be several reasons if at the end of the fiscal year, there is cash beyond what was initially presented in our budget. ICN has to have funding available to be able to absorb the required salary increases that are coming in July 1, 2012 and January 1, 2013. The second reason is that the Broadband Technologies Opportunities Project (BTOP) effort continually has expenses that will need to be covered from ICN's reserves and not from monies that are being provided by BTOP.

ICN Sale/Lease RFP – Lingren informed the Governor that the ICN is in the process of gathering information to write the RFP. Lingren did address State Senate Bill 3181, which contains language that would require ICN to conduct an independent asset audit. It was expressed that ICN's position would be to wait until there is an offer to sale or lease the ICN before deciding if an independent asset audit is needed.

Q. On the IT consolidation, can you give an overview of what efforts are currently being made?

A. Department of Administrative Services (DAS) Iowa Telecommunications Enterprise (ITE) is moving forward with the consolidation plan. A job offer has been made to a Chief Information Officer (CIO) for the state, with the sole purpose of IT consolidation. Currently agencies are beginning to merge their desktop support and server consolidation.

Q. If ICN consolidates with ITE what job sharing functions would there be between the ITTC and the, what services does the ICN currently provide in their area?

A. Those roles are clearly separated right now. ITE has a different role and agenda. Their service is primarily to the Capitol Complex and the ICN is everything else. Some agencies purchase their Internet from the ICN and some purchase it through ITE. ITE purchases the Internet from the ICN and then sells it as a packaged service to their customers.

Q. Will all state agencies have to consolidate?

A. Some are exempt.

Q. Is the Board of Regents exempt?

A. Yes.

## ICN 2.0 – Dave Lingren

There is an updated document that will be sent to the Commissioners. The paper explains the different audiences ICN has. The intent of ICN 2.0 is to become more specific and open in the dialogues we have with those different groups. The hope is that by the end of summer 2012 ICN will have something more tangible with information on the direction we're going.

**New Business:**

**Meeting with Iowa Workforce Development (IWD) – Dave Lingren**

IWD wants to move to an automated voice response system. ICN's IVR is a little dated and is under contract with Black Box. ICN has been looking into changing that. IWD released an RFP but the ICN didn't bid because we are not a vendor, but the corporate telecom body for the state government. The director and CIO of IWD had meetings with ICN to discuss how we can serve them better. IWD's bids have been received and IWD has to make a decision by May 5, 2012, unless they get an extension, who will be awarded the job.

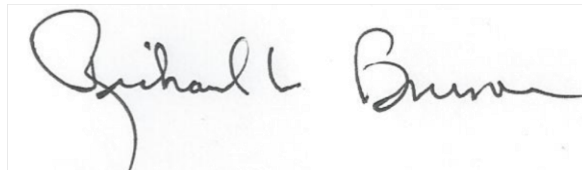
**Other Business**

Chairperson Brandsgard announced to all those in attendance that this is her last ITTC meeting. Brandsgard expressed her admiration and thanks to all the Commissioners and staff; and she greatly appreciates everything that the staff does to ensure that the Network runs successfully to benefit our customers and Iowans.

**Adjournment**

Commissioner Cofield moved that the meeting be adjourned; Commissioner Hardman seconded the motion. With there being no further business, the ITTC meeting adjourned at 10:51 am.

ATTESTED TO:

A handwritten signature in black ink, appearing to read "Richard L. Bruner", is written over a light gray rectangular background.

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Richard L. Bruner, Chair, Iowa Telecommunications and Technology Commission